

INFORMATIVE REPORT REGARDING THE PROTECTION OF PERSONAL DATA

EU Regulation 2016/679 (General Data Protection Regulation)

Dear Client,

in relation to the processing of your personal data, which will be processed through automated and non-automated procedures, we inform you as follows.

PROCESSING PROCEDURES

Personal data will be processed in accordance with the provisions of Articles 6 and 32 of the EU Regulation 2016/679, by virtue of legitimate interests related to the type of activity carried out in your interest in relation to the contractual relationship between us. Specifically, the processing may take place both in paper form and with information technology and electronic tools. The data will be accessible only by appointees, adequately informed about their duties and the activities permitted to them with the data collected.

PROCESSING OBJECTIVES

Your personal, identifying and sensitive data are necessary for the fulfillment of commercial, administrative and accounting obligations as well as for the management of customers and for obligations or duties deriving from current national and EU legislation in relation to the contractual relationship between us.

RECIPIENTS OF DATA COMMUNICATION

The processing of your personal data, in compliance with current legislation and the usual obligations of confidentiality, lawfulness, fairness and transparency, can also provide for the transfer of data in EU and non-EU countries, and is implemented exclusively with logic and through forms of organization of data strictly related to the purposes of the treatment itself, such as to guarantee the security and confidentiality of the data. Recipients of the communication of your personal data may be third-party suppliers which our company uses for the organization, planning and provision of communication services and event organization. The recipients of the communication of your personal data may also be private and/or public administrative bodies and jurisdictional bodies, in fulfillment of obligations or tasks deriving from the current national and community legislation, always in relation to the contractual relationship between us.

CONSEQUENCES OF FAILURE TO PROVIDE DATA

Your failure to consent to the processing of personal data may make it impossible to, in whole or in part, fulfill obligations undertaken on your behalf as it is connected to the use of such data.

We inform you that the processing of personal data can also be carried out through mechanized and automated processes.

DATA RETENTION

Your personal data, subject to processing, will be kept for a period not exceeding that necessary to fulfill the obligations or tasks deriving from the purposes of the processing itself; personal data will be kept until the ordinary prescribed deadline. For storage beyond these terms you will need to provide us with a letter of appointment.

RIGHTS OF THE PERSON(S) CONCERNED

In relation to the processing of your personal data, we inform you that, as an interested party, you have the right:

- to access your personal data;
- to obtain correction of your personal data in the event of inaccuracy, or cancellation or limitation of their processing;
- to oppose the processing of your personal data;
- to the portability of your personal data, i.e. to receive your personal data in structured format, commonly used and readable by an automatic device;
- to lodge a complaint with the supervisory authority (Privacy Guarantor);
- to revoke, at any time, your consent, without this, however, prejudicing further processing of your data if based on other legal bases.

To exercise the rights listed above, you must make a written request addressed to the person in charge of processing personal data.

PROCESSING DATA CONTROLLER (who determines the purposes and means of processing personal data)

The data controller is DUCO ITALIA Srl with headquarters in Via Duca d'Aosta n. 20 in Florence, Italy, share capital of € 10.000,00 fully paid, registration number in the Florence Register of Companies and tax identification number 06671980487, e-mail PEC (Certified Electronic Post): ducoitalia.srl@legalmail.it .

RESPONSIBLE PARTY FOR PROCESSING (who handles your personal data on behalf of the data controller)

The party responsible for the processing of your personal data is identified as the director of DUCO ITALIA Srl, Carolina Martins Perez, being officed for the fulfillment of this purpose at the above-stated company headquarters, at the addresses listed above.

RESPONSIBLE PARTY FOR PROTECTION

The data controller has not deemed it necessary to appoint a person who must observe, evaluate and organize the management of the processing of your personal data and therefore their protection.

PARTY IN CHARGE OF PROCESSING

The party in charge of processing is the personnel who work together with the data controller.

Florence, Italy, 25 May 2018

Data Controller

(DUCO ITALIA Srl)